

Lillie m. Evans Library District
Meeting of the Board of Trustees
May 11th, 2023 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order on Thursday, May 11th, 2023 at 7:00 p.m. Director Beth Duttlinger, Diane Smith, Ellen Cluskey, Zach Waldis, Gayle Johnson-Brackett, and Deb Givens were present. Rachel Wilson and Angie Daily were present as guests. Randy Ingle and Teresa Bouton were absent.

Comments or questions to the Board – none

Minutes

- A. Regular Board meeting on April 13th, 2023. Ellen Cluskey made a motion, seconded by Diane Smith to approve the April 13th, 2023 minutes. All ayes, motion carried.

Correspondence and Communication

- A. House Bill 2789 – The bill passed in the House and Senate. The Governor needs to sign it yet. The legislation sets forth that Illinois libraries would only be eligible for state-funded grants if they adhere to the American Library Association’s Library Bill of Rights or comply with the policies of the State Library, which includes prohibiting the practice of banning essential books and resources.
- B. Election report – Beth received the certified abstract of ballots. Randy Ingle, Angie Daily, Rachel Wilson, and Gayle Johnson-Brackett were elected. They will be seated at the next board meeting.

Committee Reports

- A. Finance
 - 1. CDs – Beth is looking at different ways to get better income for the library. She has looked into FDIC insured CDARs and CDs. She has rates from Princeville Community Bank and will get them from Princeville State Bank. All investments will follow our investment policy.
 - 2. Budget – Beth gave us an update on the FY24 budget draft.
- B. House and Grounds
 - 1. Naming meeting rooms – Beth brought up some ideas for our meeting rooms.
 - 2. Screen for Meeting Room – Zach Waldis moved that we accept the Zeller quote to add an electric screen in Meeting Room 1. Ellen Cluskey seconded. Roll call: Diane Smith, aye, Ellen Cluskey, aye, Zach Waldis, aye, Gayle Johnson-Brackett, aye, and Deb Givens, aye. All ayes, motion carried.
 - 3. Replacement chairs for Meeting Room 1 and folding chair replacement (12) – Diane Smith made a motion, seconded by Ellen Cluskey, to purchase 32 chairs for the meeting room and 12 folding chairs. Roll call: Diane Smith, aye, Ellen Cluskey, aye, Zach Waldis, aye, Gayle Johnson-Brackett, aye, and Deb Givens, aye. All ayes, motion carried.
 - 4. HVAC storm damaged ductwork replacement and hood – an adjuster is coming from our insurance company as part of a claim. The duct work is repaired and the hood is also replaced.
 - 5. Public single use baths – floor replacement – Beth would like to use part of the accessibility grant for two new toilets that are ADA approved. She would also like to

replace the floor when the new toilets are put in. Merrick flooring is coming up with ideas for the library.

Policy

1. Tort Levy Expenditure Risk Management Policy – First reading

Personnel

1. Jacob's Brothers Cleaners and custodial assistant – Deb Braun with Jacob's Brothers will be doing some cleaning. Gracie Taylor will be the custodial assistant. The staff will also be picking up some additional cleaning jobs.
2. Seasonal garden workers – Shelby Coats will be working on the gardens.

Financial Report

- A. Approval of April expenditures – Zach Waldis made a motion, seconded by Diane Smith to approve the April expenditures. Roll call: Diane Smith, aye, Ellen Cluskey, aye, Zach Waldis, aye, Gayle Johnson-Brackett, aye, and Deb Givens, aye. All ayes, motion carried.

Directors Report – on file at the library.

Friends of the Library – Diane Smith told us that the Friends have a balance of \$4,938.11.

Unfinished Business

- A. TIF Districts – An amendment was passed to eliminate the parcel of land owned by a Village Board Member in one of the TIF Districts.
- B. Public Act 102-1088 Decennial Committees on Local Government Efficiency Act – The meeting date is set and the agenda is posted. It will be on June 8th, 2023 at 6:00 p.m.

Unfinished Business

- A. Non-Resident Cards – Diane Smith made a motion, seconded by Zach Waldis, to offer a non-resident card for our library. Four ayes, one nay. Motion carried. Ellen Cluskey made a motion, seconded by Zach Waldis, to use the tax bill method to calculate the fee for non-resident card holders. All ayes. Motion carried.
- B. Serving our Public 4.0: Chapter 6 – Safety – we meet all components and criteria.

Comments to Guide Future Agendas – none

Adjournment – Diane Smith made a motion, seconded by Ellen Cluskey, to adjourn our meeting at 8:50 p.m. All ayes, motion carried.

Next meetings: Decennial Committee on Local Government Efficiency Act 1st meeting – June 8, 2023 at 6:00 p.m.

Regular Board meeting – June 8th, 2023 at 7:00 p.m.

Respectfully submitted,

Deb Givens, Secretary