

Lillie M. Evans Library District
Meeting of the Board of Trustees
February 9, 2023 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order on Thursday, February 9, 2023 at 7:00 p.m. Director Beth Duttlinger, Ellen Cluskey, Zach Waldis, Randy Ingle, and Diane Smith were present. Gayle Johnson-Brackett, Teresa Bouton, and Deb Givens were absent.

Comments or questions to the Board – none

Minutes

- A. Regular Board meeting on January 19, 2023. Zach Waldis made a motion, seconded by Diane Smith, to approve the January 19, 2023 minutes. All ayes, motion carried.

Correspondence and Communication

- A. Library Enhancements Committee Findings from new Sec of State—after the new Illinois Secretary of State, Alexi Giannoulias, was elected last fall, he put together a task force to gather input and identify areas for improvement. The report was released January 17th and the director shared the section in the report that focuses on library enhancement, challenges, and recommendations.
- B. LME’s Digital Equity Report—this data was compiled by the Public Library Association and highlights digital and computer access for the LME Library District. Interesting fact, in 2020 circulation of ebooks and eaudio books made up 5% of the library’s total circulation.

Committee Report

- A. Finance – none
- B. House and Grounds – none
- C. Policy
 - 1. Smoking & Tobacco Free Property – Reviewed and no changes are needed.
 - 2. Social Media Policy – Reviewed and no changes are needed.
- D. Personnel – the custodian will be retiring and the board reviewed the ad and updated job description.

Financial Report

- A. Approval of January expenditures – Diane Smith made a motion, seconded by Randy Ingle to approve the January expenditures. Roll call vote: Diane Smith, aye, Randy Ingle, aye, Ellen Cluskey, aye, and Zach Waldis, aye. All ayes, motion carried.

Directors Report – On file at the library

Friends of the Library Report—the Friends will be sponsoring the Music in the Square and Summer Reading Program entertainers and also purchase 6 more Blocks Rocks! games sets for children’s programming.

Unfinished Business

- A. Public Act 102-1088 Decennial Committees on Local Government Efficiency Act – RAILS has asked an attorney to draft a report template that libraries could use and it should be available in the next month or two.

B. Serving our Public 4.0: Chapter 3—Personnel - we meet all components and criteria.

Comments to Guide Future Agendas – none

Adjournment – Randy Ingle made a motion to adjourn the meeting at 7:50 p.m., seconded by Zach Waldis. All ayes, motion carried.

The next Regular Board meeting will be on March 8, 2023 at 7 p.m.

Respectfully submitted,

Beth Duttlinger, Secretary Pro Tem