

Lillie M. Evans Library District  
Meeting of the Board of Trustees  
October 14<sup>th</sup>, 2021 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:02 p.m. on Thursday, October 14<sup>th</sup>, 2021. Gayle Johnson-Brackett, Director Beth Duttlinger, Diane Smith, Randy Ingle, Teresa Bouton, and Deb Givens were present. Ellen Cluskey came at 7:35. Zach Waldis was absent.

**Comments or questions to the Board** – none.

**Minutes**

- A. Teresa Bouton made a motion to approve the September 9, 2021 regular board minutes, seconded by Diane Smith. All ayes, motion carried
- B. Randy Ingle made a motion to approve the Inspiration Celebration minutes on September 29, 2021, seconded by Diane Smith. All ayes, motion carried.

**Correspondence and Communication**

- A. Open Meetings Act Training for Members of Public Bodies (Ancel Glink) Beth checked and the website is still not up.
- B. Association for Rural and Small Libraries prize for newsletter naming contest. Beth and 1 other person were the winners of this contest. They get 50% off their conference registration next year.

**Committee Reports**

- A. Finance – none
- B. House and Grounds – none
- C. Policy
  - 1. Circulation – Diane Smith made a motion to accept the revisions of the Circulation Policy, seconded by Teresa Bouton. All ayes, motion carried.
  - 2. Reference and Reader’s Advisory Policy – Randy Ingle made a motion to accept the revision of the Reference and Readers Advisory Policy, seconded by Diane Smith. All ayes, motion carried.
- D. Personnel – none

**Financial Report**

- A. Approval of September expenditures – Diane Smith made a motion to approve the September expenditures, seconded by Teresa Bouton. Roll call vote: Gayle Johnson-Brackett, aye, Diane Smith, aye, Randy Ingle, aye, Teresa Bouton, aye, Ellen Cluskey, aye, and Deb Givens, aye. All ayes, motion carried.

**Director’s Report** – on file at the library.

**Friends of the Library** – no report.

**Unfinished Business**

- A. COVID-19 pandemic – Still following the mask mandate.
- B. Director’s Evaluation – long form – completed.

**New Business**

- A. Meeting room usage for Small Business Saturday and Holiday Stroll – the board approved usage of the meeting rooms for both occasions.
- B. Long Range Plan – Facilitator Focus Group – looking at dates to do this in March of 2022.
- C. Serving our Public 4.0: Chapter 10 Programming – we meet all the components of the checklist.

**Comments to Guide Future Agendas** – none.

**Adjournment** – Randy Ingle made a motion to adjourn the meeting at 8:17 p.m., seconded by Ellen Cluskey. All ayes, motion carried.

Respectfully,

Deb Givens

Next meeting will be the regular board meeting on November 11<sup>th</sup>, 2021 at 7:00 p.m.