

Lillie M. Evans Library District  
Meeting of the Board of Trustees  
June 9, 2011, Meeting Minutes

The June meeting of the Lillie M. Evans Library board was called to order at 7:02 p.m., Thursday, June 9, 2011. Trustees in attendance are: Leslie Ptak, Diane Smith, Gordon Newell, Gayle Johnson-Brackett and Director Beth Duttlinger. Deb Givens and Ethel Dallinger were absent.

Leslie Ptak made a motion, seconded by Diane Smith, to approve the May 12, 2011, meeting minutes. All ayes, motion carried. After reviewing the closed sessions minutes under the Open Meetings Act, the board determined to make no changes in the status of those minutes.

#### Board appointments, oaths of office, and officer elections

- New members were seated/appointed: Gayle Johnson-Brackett and Leslie Ptak
- The following Officers were elected: Diane Smith, Treasurer; Gordon Newell, Vice President, Leslie Ptak, Secretary

#### Correspondence and Communications

- Received thank you from Mary Arnold for her retirement
- Received information regarding a 6 week advocacy training program for *Turning the Page 2.0* offered through the Public Library Association

#### Committee Reports

- House and Grounds: none
- Personnel: approved Director's recommendations of staff evaluations and increases
- Policy: reviewed the following policies:
  - Reviewed Friends of the Library Policy with no changes recommended
  - Reviewed Disposal of Surplus Library Materials Policy with no changes recommended
  - Reviewed and approved Gifts to the Library Policy as recommended by the Director

#### Financial Report

- Gordon Newell made a motion, seconded by Diane Smith, to approve the February expenditures. Roll call: Gordon Newell, aye;, Diane Smith aye; Leslie Ptak, aye; Gayle Johnson-Brackett, aye. All ayes, motion carried.
- Discussed FY12 Working Budget
- Leslie Ptak made a motion, seconded by Gordon Newell, to approve the Maintenance Tax Ordinance 2012-2. All ayes, motion carried.
- The budget and Appropriation Ordinance hearing has been set and the notice will be listed in the paper for August 11, 2011, at 6:45.

Director's report is on file.

Friends of the Library: had met on Monday, the book sale will be August 1-27, with set up July 28, 2011.

#### Unfinished Business

- Reviewed Chapter 5-Technology in Serving our Public 2.0: we are in good condition with our public computers, no long wait times, our staff is able to answer most questions, and we have all of the basic equipment we need.

- Discussed the presentation plan for the Inspiration Celebration June 14<sup>th</sup> with the board and staff.

New Business

- Gordon Newell made a motion, seconded by Diane Smith, to approve the 2012-1 Meeting Ordinance. All ayes, motion carried.
- Leslie Ptak made a motion, seconded by Gordon Newell, to approve the 2012-5 Prevailing Wage Ordinance. All ayes, motion carried. The Director will publish this ordinance.

The next meeting will be Inspiration Celebration June 14, 2011, from 5-7.  
The July meeting will be moved to July 21, 2011, from 6-7 at the Museum.

The meeting was adjourned at 8:47 p.m. by Gordon Newell.

Respectfully Submitted

Leslie Ptak