

LILLIE M. EVANS LIBRARY DISTRICT
MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 11, 2010 at 7:00 PM

The October meeting of the Lillie M. Evans Library Board was called to order at 7:11 p.m., on Thursday, February 11, 2010. Present were Joanne Cox, Noreen Rankin, Diane Smith, Ethel Dallinger, Deb Givens and Gayle Johnson-Brackett. Leslie Ptak and Gordon Newell arrived late.

MINUTES

Diane Smith made a motion, seconded by Noreen Rankin, to approve the minutes from the December 12, 2009 meeting. All ayes, motion carried
Deb Givens made a motion, seconded by Ethel Dallinger, to approve the minutes from the special board meeting held January 21, 2010. All ayes, motion carried.
Diane Smith made a motion, seconded by Noreen Rankin, to approve the minutes from the January 21, 2010 meeting. All ayes, motion carried

CORRESPONDANCE AND COMMUNICATIONS

- A letter was received from the Illinois Secretary of State notifying the library it will be receiving a reduced per capita grant due to the financial situation in the state.
- A letter was received from Princeville District 326 inviting the library staff and board to attend their board meeting on March 9, 2010, to receive the Princeville Praise award.
- A letter was received from Princeville High School inviting the library to participate in a job fair for high school students.
- This month's copy of the ILA Reporter is on file at the library.
- The annual report from OCLC is on file at the library.
- Director Cox has been certified and trained as the library's FOIA officer.

COMMITTEE REPORTS

HOUSE AND GROUNDS

- The proposal from Gardener's Touch for garden maintenance was reviewed and approved. Additional volunteers will be needed.

POLICY

- The Computer Use Policy and User's Agreement was reviewed and updated.
- The Meeting Room Policy and Use Agreement was reviewed and updated.
- The Unattended and Unsupervised Children in the Library Policy was reviewed and updated.
- The Telephone Use Policy was reviewed and updated.

FINANCIAL REPORT

- Gordon Newell made a motion, seconded Ethel Dallinger, to approve the January expenditures. Roll call: Gordon Newell, aye; Ethel Dallinger, aye; Debbie Givens, aye; Leslie Ptak aye; Diane Smith, aye; Noreen Rankin, aye; Gayle Johnson-Brackett, aye. All ayes, motion carried.

DIRECTOR'S REPORT

- A copy of the Director's report is on file at the library.

UNFINISHED BUSINESS

- The director search process and timeline was discussed.

COMMENTS TO GUIDE FUTURE AGENDA**ADJOURNMENT**

- The meeting was adjourned at 8:58 p.m.

The next meeting will be held March 11, 2010, at 7:00 p.m.

Respectfully submitted,

Gayle Johnson-Brackett