

**LILLIE M. EVANS LIBRARY DISTRICT  
BOARD OF TRUSTEE MEETING MINUTES  
November 12, 2009**

The November meeting of the Lillie M. Evans Library Board was called to order at 7:00 p.m., Thursday, November 12, 2009. Trustees in attendance are: Leslie Ptak, Diane Smith, Noreen Rankin, Joanne Cox, Gayle Johnson-Bracket, Deb Givens, Ethel Dallinger, Gordon Newell arrived at 7:15.

Diane Smith made a motion, seconded by Deb Givens, to approve the September 10, 2009, meeting minutes. All ayes, motion carried.

Ethel Dallinger made a motion, seconded by Noreen Rankin, to approve the October 8, 2009, meeting minutes. All ayes, motion carried.

**CORRESPONDENCE AND COMMUNICATIONS**

- Joanne Cox received Librarian of the Year from the Alliance Library System.
- The ILA Reporter annual report is on file at the library.
- The ISL Capital Needs Assessment was completed and returned. On it was listed new carpet and outside maintenance.
- Diane Smith made a motion, seconded by Noreen Rankin, to approve a \$25.00 donation o the Princeville Civic Association for the Holiday Homecoming.
- Gayla Karrik, Director of the Public Library District, sent a thank you note for our staff's hospitality and tour of our facility.

**COMMITTEE REPORTS**

- **House and Grounds**
  - Telephone system installed 10-8-09.
  - Fire alarm system inspected 11-2-09.
  - Ceiling leak in staff bathroom needs to be repaired.
- **Policy – Collection Management and Material Selection Policy**
  - Changed section under Selection to reflect status of our collections.

**FINANCIAL REPORT**

- Gordon Newell, made a motion, seconded by Diane Smith, to approve the October expenditures. Roll call: Gordon Newell, aye; Diane Smith, aye; Leslie Ptak, aye; Noreen Rankin, aye; Ethel Dallinger, aye; Deb Givens, aye; Gayle Johnson-Brackett, aye. All ayes, motion carried.

**DIRECTOR'S REPORT**

- The Director's monthly report is on file at the library.

**FRIENDS OF THE LIBRARY**

They will begin putting up Christmas lights while the weather is still nice.

## **UNFINISHED BUSINESS**

- The Vista worker will be utilized to meet some of our goals and objectives for FY2009-2010.
- We have committed to use the Alliance Digital Media Library for 3 years in conjunction with 40 other libraries.
- Reviewed Chapter VII: Collection Management and Resource Sharing, in Serving Our Public 2.0.
- Reviewed Collection Management Policies.
- The High School Café logo contest winner was chosen from the high school art class. That person will be notified and a certificate will be given.
- The Library will be closed on the following for the holidays:
  - November 26-27
  - December 24-25, 31
  - January 1, 2010

## **NEW BUSINESS**

Reviewed changes to the Freedom of Information Act and Open Meetings Act

## **COMMENTS TO GUIDE FUTURE AGENDA**

- Lee Logan will be at our next meeting to discuss future options.

## **ADJOURNMENT**

Gordon Newell adjourned the meeting at 8:12 p.m.

The next meeting will be December 10, 2009 at 6:00 p.m.

Respectfully Submitted

Leslie Ptak

