

**LILLIE M. EVANS LIBRARY DISTRICT
BOARD OF TRUSTEE MEETING MINUTES
September 10, 2009**

The August meeting of the Lillie M. Evans Library Board was called to order at 7:03, Thursday, September 10, 2009. Trustees in attendance are: Leslie Ptak, Diane Smith, Noreen Rankin, Joanne Cox, Gayle Johnson-Bracket, Deb Givens. Ethel Dallinger arrived at 7:18, Gordon Newell was absent.

Diane Smith made a motion, seconded by Ethel Dallinger, to approve the August 13, 2009, meeting minutes. All ayes, motion carried.

Director Joanne Cox was awarded a pin for her 25 years of service to the library. She began at the library in 1982. The board appreciates her dedication and years of service.

CORRESPONDENCE AND COMMUNICATIONS

- Received thank you from Kelly Jenkins for the library's support of the DVD
- Received thank you from Children's Home for the summer reading book donations
- Patron thank you for a well-stocked library
- Received invitation to the ribbon cutting ceremony of Flowers and Gifts by Freres on September 11, 2009
- Comments from patrons: would like more time on the computers, need better computers, need better helpers, computers are slow, help was great.
- Tim Pletkovich (family were former Princeville residents) will be presenting his book Civil War Fathers – Sons of the Civil War in WWII

COMMITTEE REPORTS

- **Reviewed personnel performance**
- **House and Grounds**
 - Director will research new phone systems and products as current phone system may need replacing.
- **Policy**
 - Ethel Dallinger made a motion to approve the Personal Policy Customer Service Policy, seconded by Noreen Rankin. All ayes, motion carried.
 - Diane Smith made a motion to approve the Volunteers Policy, seconded by Leslie Ptak. All ayes, motion carried.

FINANCIAL REPORT

- Diane Smith, made a motion, seconded by Leslie Ptak, to approve the July expenditures. Roll call: Diane Smith, aye; Leslie Ptak, aye; Noreen Rankin, aye; Ethel Dallinger, aye; Deb Givens, aye; Gayle Johnson-Brackett, aye. All ayes, motion carried.

DIRECTOR'S REPORT

- The Director's monthly report is on file at the library.

FRIENDS OF THE LIBRARY

The book sale was August 3-29. The book sale made \$860.19.

UNFINISHED BUSINESS

- The FY 2008-2009 IL Public Library Annual Report is on file.
- Tabled outdoor signage
- Board members are to send director recommendations for Vista worker based on our goals and objectives for FY2009-2010

NEW BUSINESS

- Leslie Ptak made a motion, seconded by Ethel Dallinger to approve the Ordinance 2010-4, Levy. All ayes, motion carried.
- Reviewed personnel policy
- Reviewed material selection policy

COMMENTS TO GUIDE FUTURE AGENDA

- Library was made aware that the Village will be celebrating 175 years in 2012.

ADJOURNMENT

Gordon Newell adjourned the meeting at 8:36 p.m.

The next meeting will be October 8, 2009, at 7:00 p.m.

Respectfully Submitted

Leslie Ptak