The Lillie M. Evans Library Board was called to order at 6:02 p.m. on Thursday, July 20, 2017. Diane Smith, Ellen Cluskey, Gary Kratzer, and Gayle Johnson-Brackett were present. Joanne Cox and Mary Lou Hott were absent. Director Beth Duttlinger was also present. Deb Givens arrived at 6:04 p.m.

Comments or questions to the Board – None

Oath of Office and OMA Certification – The oath of office was administered to Gary Kratzer. Joanne Cox and Gary Kratzer need to take their Open Meeting Acts Certification.

Minutes
A. The minutes from the June 8, 2017 meeting were read. Ellen Cluskey made a motion to accept the minutes, seconded by Diane Smith. All ayes, motion carried.
B. The minutes from the Inspiration Celebration held on June 27, 2017, were read. A motion was made by Diane Smith, seconded by Gary Kratzer, to accept the minutes. All ayes, motion carried.

Correspondence and Communication
A. The RAILS Systems Standards have been revised effective June 16, 2017.
B. The LME staff sent a thank you note for the Inspiration Celebration.
C. Phil Lenzini, LME’s attorney, has been nominated as an Illinois Library Luminary.
D. A copy of a letter sent to the architects by the HVAC subcontractor regarding details of payments was read and discussed.

Committee Reports
A. Finance – No report.
B. House and Grounds
   1. A fence is being installed on the property north of the new addition.
   2. The contractors will be hanging the sign from Harvey Stahl’s building in the new meeting room.
C. Policy - No report.
D. Personnel – No report.

Financial Report
A. Approval of June expenditures – Ellen Cluskey made a motion, seconded by Gary Kratzer, to approve the June expenditures. Roll Call: Ellen Cluskey, aye, Gary Kratzer, aye, Diane Smith, aye, Deb Givens, aye, and Gayle
Johnson-Brackett, aye. All ayes, motion carried.

B. End of the year transfers will be deferred until the August meeting.

Directors Report - on file at the library.

Friends of the Library report
A. Preparations are underway for the annual book sale, to held July 31 – August 26. Set up will be July 28.

Unfinished Business
A. Princeville Library’s 90th anniversary programs are now finished until September. Programs for that month include a drone aircraft discussion and demonstration (Sept. 7 at 6:30), a family movie night (Sept. 11 at 6:30), an ice cream social/concert (late September), and a book discussion (Sept. 28 at 3:00).

B. Budget and Appropriations Ordinance – The annual hearing will be held at 6:45 on Sept. 14, 2017 in the meeting room of the library.

C. The director’s evaluation will be discussed at the August meeting.

New Business
A. Long Range Planning – No activity at the present time.

B. Serving Our Public 3.0 – Chapter 10, Marketing, Promotion and Collaboration, was reviewed.

Comments to guide future agendas - None

Adjournment – Ellen Cluskey made a motion, seconded by Diane Smith, to adjourn the meeting at 6:43. All ayes, motion carried.

The next board meeting will be August 10, 2017, at 7:00 p.m. at the library.

Respectfully submitted,

Gayle Johnson-Brackett, Secretary pro tem